

## MINUTES

BOARD OF DIRECTORS MEETING  
151 CAPITOL STREET, AUGUSTA, MAINE  
THURSDAY, SEPTEMBER 5, 2013

The meeting of the Maine Health Data Organization (MHDO) Board of Directors began at 9:05 a.m. with the following Board members present: Katherine Pelletreau, (Chair), Anne Head, (Vice-Chair), Poppy Arford, Mike DeLorenzo, Andy Ellis, Maryagnes Gillman, Lisa Harvey-McPherson, Tom Hopkins, Anita Knopp, Neil Korsen, and Jim Leonard. Absent members were: Peter Gore and Dave Winslow. Also in attendance were Karynlee Harrington, Acting Executive Director and Deanna White, Agency Assistant Attorney General.

### Chair Report

Vote to approve Board minutes - A motion was made and seconded to accept the July 18, 2013 MHDO minutes as written. Motion carried.

Board Retreat Debrief - Katherine Pelletreau reviewed with the Board the summary notes from the August retreat. She also shared with the Board that the Governor's Office was in the process of reviewing the PHI proposal that the Board approved at the retreat. The Chair also stated that the next step with the governance committee is to prioritize the deliverables based on the budget.

### Consumer Information Subcommittee

Review Final Report - Andy Ellis and Poppy Arford gave a presentation on the work of the Consumer Information Subcommittee, which revolved around the expansion and improvement of the MHDO website and the six LD 1818 themes. Copies of the Final Report including the Committees recommendations and the presentation can be found at <https://mhdo.maine.gov/boardMtngs.htm> under the September 5th date.

The Chair stated that she supports the work done by the Consumer Information Committee and that ongoing attention to improving the consumer information that the Agency provides, LD 990, and Choosing Wisely should be a focus of the Agency now. She noted that further discussions are dependent upon being awarded the transparency grant. The federal government will notify States on or before September 30, 2013. Assuming the Agency is successful a discussion of the deliverables and work plan that were presented in the grant will be reviewed at the October Board meeting.

### Acting Executive Director Report

Project Management Report

General Agency Operations – Karynlee Harrington reviewed the status of the critical projects defined by the Board. (Refer to Project Status Report handout.)

Transformation Activity - Karynlee stated that the work with Human Services Research Institute is on schedule and reviewed with the Board the status of the key activities to data in the first phase of the transformation effort. (Refer to the Transformation Project Status handout.)

Legislative Update - Karynlee gave the Board some background information on HP1123: Joint Order, Establishing the Commission to Study Transparency, Costs and Accountability of Health Care System Financing. Karynlee was asked to participate in the Commissions first meeting which has been scheduled for the end of September.

Maine Children's Alliance Fee waiver - Karynlee informed the Board that the Maine Children's Alliance has requested hospital outpatient data for their annual Kids Count Book. In 1999, the MHDO Board granted an ongoing fee waiver for the data that the Alliance requests for this purpose. The Board agreed to uphold the existing waiver.

Jim Leonard recommended contacting staff at the Office of Substance Abuse and Mental Health Services and the ME CDC Injury Prevention Program to inquire about any funds they may have available to cover/support processing this request in the future.

FY 2014 Assessments Update - Karynlee informed the Board that the annual assessment letters have been mailed.

Compliance Report - There were no compliance issues to report.

**MQF Advisory Council Update**

Due to time constraints the update was tabled until the next Board meeting.

**Public Comment**

No public comment provided.

The meeting adjourned at 11:20 a.m.